

# VOLUNTEER APPLICATION

National STEM Society, Inc.  
4575 Webb Bridge Rd, Alpharetta, Georgia 30023  
678-221-4147

National STEM Society, Inc. is an equal opportunity employer. This application will not be used for limiting or excluding any applicant from consideration for volunteer assignment on a basis prohibited by local, state, or federal law. Should an applicant need reasonable accommodation in the application process, he or she should contact a company representative.

**Please fill out all of the sections below: (If you are a minor please complete the Volunteer & Participant Waiver Form with a parent including the parent name, email address, and phone number.)**

Applicant Name \_\_\_\_\_  
Date of Birth: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State and Zip Code: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_

Date of Application: \_\_\_\_\_

Position(s) applying for: \_\_\_\_\_

How did you hear about this position? \_\_\_\_\_  
What days are you available for work? \_\_\_\_\_  
What hours or shift are you available for volunteer? \_\_\_\_\_  
If needed, are you available to work overtime on event shift time slot? \_\_\_\_\_  
On what date can you start working if you are hired? Do you have  
reliable transportation to and from events? \_\_\_\_\_

## Personal Information

Have you ever applied to or worked/volunteered for National STEM Society, Inc. before? If yes, \_\_\_\_\_ Yes No  
when? \_\_\_\_\_

Do you have any friends, relatives, or acquaintances working or volunteering for the National  
STEM Society, Inc. If yes, state name & relationship: \_\_\_\_\_ Yes No

Are you 18 years of age or older? \_\_\_\_\_ Yes No

Are you a U.S. citizen or approved to work in the United States? What  
document can you provide as proof of citizenship or legal status? \_\_\_\_\_ Yes No

Will you consent to a mandatory controlled substance test? \_\_\_\_\_ Yes No

Do you have any condition which would require job  
accommodations? If yes, please describe accommodations required  
below \_\_\_\_\_ Yes No

Have you ever been convicted of a criminal offense (felony or misdemeanor)? \_\_\_\_\_ Yes No  
If yes, please state the nature of the crime(s), when and where convicted and disposition of the case: \_\_\_\_\_

(Note: No volunteer will be denied placement solely on the grounds of conviction of a criminal offense. The date of the offense, the

nature of the offense, including any significant details that affect the description of the event, and the surrounding circumstances and the relevance of the offense to the position(s) applied for may, however, must be considered for our safety first policy.)

**Job Skills/Qualifications**

Please list below the skills and qualifications you possess for the volunteer position for which you are applying:

(Note: National STEM Society, Inc. complies with the ADA and considers reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions. It is possible that a hire may be tested on skill/agility and may be subject to a medical examination conducted by a medical professional. )

**Education and Training**

**High School**

Name	Location (City, State)	Year Graduated	Degree Earned

**College/University**

Name	Location (City, State)	Year Graduated	Degree Earned

**Vocational School/Specialized Training**

Name	Location (City, State)	Year Graduated	Degree Earned

**Military:**

Are you a member of the Armed Services?

What branch of the military did you enlist?

What was your military rank when discharged?

How many years did you serve in the military?

What military skills do you possess that would be an asset for this position?

**Previous Volunteer or Employment Experience**

Employer Name:

Job Title:

Supervisor Name:

Employer Address: City,  
State and Zip Code:

Employer Telephone:

Dates Employed: Reason  
for leaving:

Employer Name:

Job Title:

Supervisor Name:

Employer Address: City,  
State and Zip Code:

Employer Telephone:

Dates Employed: Reason  
for leaving:

Employer Name:

Job Title:

Supervisor Name: \_\_\_\_\_

Employer Address: City, \_\_\_\_\_

State and Zip Code: \_\_\_\_\_

Employer Telephone: \_\_\_\_\_

Dates Employed: Reason \_\_\_\_\_

for leaving: \_\_\_\_\_

### **References**

Please provide 2 personal and professional reference(s) below:

Reference	Contact Information

### **Additional Information:**

Will volunteer complete a required background check? Yes or No (circle one) All future employees or volunteers age 16 or older are required to complete a background check annually.

Is volunteer a high school student? Yes or No (circle one) If so, please add grade and school name to application. Does applicant have parent or guardian permission to apply for this opportunity? Yes or No (circle one) Provide parent/guardian full name, phone number, and email.

Do volunteer have a personal computer for remote work, if applicable? Yes or No (circle one)

Is the volunteer available to travel at least 10-15%, if applicable? Yes or No (circle one)

### **AT-WILL VOLUNTEER**

All volunteers candidates with the National STEM Society, Inc. are subject to a criminal background check. In some states the entire arrest record is revealed to school districts. The relationship between you and the National STEM Society, Inc. is referred to as "employment at will." This means that your employment can be terminated at any time for any reason, with or without cause, with or without notice, by you or the National STEM Society, Inc.. No representative of National STEM Society, Inc. has authority to enter into any agreement contrary to the foregoing "employment at will" relationship. You understand that your employment is "at will," and that you acknowledge that no oral or written statements or representations regarding your employment can alter your at-will employment status, except for a written statement signed by you and either our Executive Vice-President/Chief Operations Officer or the Company's President.

NOTE: If you are considered eligible for volunteering under the above guidelines, this eligibility does not guarantee volunteer placement and/or employment with National STEM Society, Inc. Prior criminal records may or may not result in disqualification for volunteering; however, failure to disclose criminal record information will disqualify you for volunteering. Information that must be disclosed includes any offense that occurred whether as a juvenile or adult; therefore, all adult and juvenile offenses must be listed.

Volunteer Signature: \_\_\_\_\_ Dated: \_\_\_\_\_